

HUMAN RESOURCE OFFICE
THE ADJUTANT GENERAL OF VIRGINIA
BUILDING 316, FORT PICKETT
BLACKSTONE, VA 23824-6316

NATIONWIDE ARMY/AIR AGR VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: WMD 03-04

POSITION TITLE: Assistant Operations - Training NCO/Civil Support Team
(Weapons of Mass of Destruction)

GRADES: SSG/E6 DMOS/AFSC: Immaterial

FEMALE ASSIGNMENT ELIGIBILITY: YES

UNIT: 34th Civil Support Detachment

Location: Ft Pickett, Blackstone, VA

OPENING DATE: 12 February 2004

CLOSING DATE: 16 March 2004

POC FOR ADDITIONAL INFORMATION: CPT Deborah Hunt, (434) 298-6337, DSN 438-6337 or e-mail Mrs Brenda Ralls at brenda.ralls@va.ngb.army.mil

Selective Placement Factor(Military Grade): SGT/E5 - SSG/E6 (IAW NGR 600-5 or AFI 36-101, grade inversion within the full-time workforce is not permitted. The military grade of the supervisor must equal or exceed the grade of personnel supervised.)

Length of Tour: Three (3) years subject to program continuance; members successfully completing initial tour will be afforded priority for tour extension, after completing initial tour. Selected individual will be required to remain in this position for 3 years.

Remarks: Previous Division, Brigade, Battalion or Squadron staff assignments desired. Completion of the Battle Staff NCO Course is desirable. Must meet OSHA standards for wearing personal protective equipment.

Additional Information: Must relocate to a commuting distance within 45 minutes from Ft Pickett, located in Blackstone, VA.

Applicants can be Army or Air Guard and will not be required to change branches.

VAHR-M

SUBJECT: VaARNG/VaANG Vacancy Announcement Number WMD 03-04

How to Apply: Submit applications to this HQ, ATTN: VAHR-M, Building 316, Ft Pickett, Blackstone, Virginia 23824-6316, NLT 16 March 2004. Do not submit application packets in notebooks, folders, document protectors, or with any other form of binding.

Required documents: Applicants must submit the following documents:

1. NGB Form 34-1 (Army/Air) **(signed and dated)**
2. Copy of current physical (DD 2808/2807-1 w/in the last 5 years)
3. All documentation to support all periods of active duty service creditable for retirement. Any of the following may be used **DD Form 214 or DA 1506 or NGB Forms 23A.** (Army/Air)
4. **Certified** copy of DA Form 2-1 (Army), or RIP (Air)
5. Copies of last five (5) NCOERs (or a letter of recommendation from Commander for E-4s). If you are a new E-5 and have not yet received an NCOER, you may submit an letter of recommendation in lieu of the NCOER. (Army)
6. Copies of last five (5) Evaluation Reports (Air)
7. Retirement Point Accounting Management (RPAM) (Army)
8. DA Form 705 (APFT Card) (Army)
9. AF Form 526 (Point Credit Summary) (Air)
10. Photograph in Class A uniform (taken within the last 12 months). Official photo not required. Photo must be dated.
11. Any additional information the applicant may wish to submit for consideration, which enhances their skills as to working in a HAZMAT environment.

SECURITY CLEARANCE: Position requires a "SECRET" security clearance. Must be able to obtain as a minimum, an "interim" clearance **prior to appointment** to the position. If tentatively selected for a position and soldier cannot be granted an interim clearance prior to appointment to the position, and a wavier is not approved, the offer for the position may be revoked.

All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethic origin or non-disqualifying disability. Pre-selection is not only counter-productive to effective recruitment and placement, but also violates Virginia National Guard Placement principles and will not be tolerated.

Description of Duties: Enables the WMD (CST) to conduct biological and chemical agent detection and identification operations. Prepares Operations and Fragmentary Orders and maintains the WMD (CST) system to track the certifications of personnel expected to enter WMD incident sites. Participates in the WMD (CST) contaminated sample collection/transfer chain-of-custody procedures. Process NBC reports and refers issues to the Commander as necessary. Assists the Senior Operation Noncommissioned

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Officer in the accomplishment of: Standardization and distribution of the WMD (CST) pre-deployment checklist. Coordinating the activities of any attached or assigned medical or decontamination units. Demonstrating operational control over WMD (CST) actions throughout a C/B response. Publishes the overall tactical Standard Operating Procedures (SOP) for the WMD (CST). Implements procedures for monitoring the Elements' readiness status and Operational Security (OPSEC). Demonstrates the ability to utilize an execution checklist with code words to monitor CB detection, identification and sample collection missions. Plans for future operations-coordinating the Operations Section logistic requirements. Acts as the commands central point of contact for all lessons learned during Rapid Assessment Element deployment. Supervises the setup and takedown of the WMD (CST) main Command Post (CP). Implements the WMD (CST) system to track personnel entering/existing a WMD incident site. Participates in the decontamination of WMD (CST) NBC Survey Teams. Perform other duties as assigned.

(ARMY) Eligibility Requirements/Information for AGR Tour:

1. Must be a member or eligible to become a member of the Virginia Army National Guard. Selected individual must extend/enlist for a period equal to the AGR tour.
2. Must meet medical standards prescribed by Chapter 2, AR 40-501 and physical standards prescribed by AR 600-9.
3. If not already AGR, the individual must be eligible to complete a minimum of five (5) years in AGR status immediately prior to his/her mandatory separation date or prior to completing 18 years of Active Federal Service.
4. Individual must not be eligible for, nor receiving a federal military retired or retainer pay, nor federal service annuities.
5. Individual must possess or be able to obtain appropriate security clearance.
6. Must not be a candidate for elective office, holding a civil office (full or part-time), or engage in partisan political activities as defined by DOD Directive 5500.7, Joint Ethics Regulation.
7. Applicant selected will be subject to State Military Justice procedures/statutes and State Civil Laws/statutes, as appropriate, when serving under provisions of Title 32 U.S.C.
8. Applicant must meet other eligibility requirements for AGR service under the provisions of AR 135-18 and NGR 600-5.

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(AIR) Eligibility Requirements/Information for AGR Tour

1. Must be a member or eligible to become a member of the Virginia Air National Guard.
2. Member must not have been previously separated for cause from active duty or a previous AGR tour.
3. Member must meet the physical qualifications IAW AFI 48-123. Individual must have a current physical examination within 12 months before the date of entry on AGR tour.
4. Any member on the ANG Weight Management Program is ineligible to enter AGR status. This does not include the probationary period after the loss of weight to satisfy standards. Members must meet the weight requirements at the time they are placed in the AGR program.
5. Member's military grade cannot exceed the maximum military grade authorized. Over grade member must indicate in writing, willingness to be administratively reduced in grade when assigned to the position.
6. Applicant must have been awarded the appropriate skill level and possess the announced AFSC upon selection for AGR duty. If no qualified applicants are identified, then selection may be made based on the experience and potential of those applying. In this situation, the applicant must agree to retrain following the procedures outlined in ANGI 36-101, para 3.6.
7. Must be able to serve at least 5 consecutive years in the AGR program prior to eligibility for military non-disability retirement of retainer pay.
8. Tour length will be a minimum of three years. Tours may not extend beyond an officer's MSD (Mandatory Separation Date).
9. Be able to complete 20 years of active federal service prior to MSD for officer and age 60 for enlisted members.
10. Applicant receiving or eligible to immediately receive a federal retirement annuity and a state annuity for service as National Guard technicians are not eligible for entry on an AGR tour.
11. Must pass the Army Physical Fitness Test.

FOR THE ADJUTANT GENERAL:

//signed//
DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Office